



AMENITIES INCLUDE:

Divi Dive Bonaire PADI 5 Star Dive Center • Dive Shop, Dive Rental & Dive Certification • Boat & Shore Diving
2 Freshwater Pools • 3 Beachside Restaurants & 2 Bars • Day Spa • Casino • Hertz Car Rental

DIVI FLAMINGO BEACH RESORT & CASINO BONAIRE

Divi Flamingo Beach Resort & Casino resort's vision is to exceed the guests' expectations by providing an excellent experience.

Are you an energetic & bubbly individual, do you take pride in providing great service, not scared to roll up your sleeves and always looking for ways to excel?

Then this is your opportunity!

Guest Relations Coordinator

As Guest Relations Coordinator you are always mingling with guests to make sure they are enjoying a great stay.

You develop and initiate programs to enhance the guests' experience and inspect rooms that sometimes requires immediate follow up and set up rooms with amenities.

You walk around the resort, conduct resort-wide inspections, develop and attend guest activity programs and take ownership of online guest reviews and surveys and guest booking experience.

You report directly to the General Manager and keep her updated with guest feedback, flag concerns and act as her eyes and ears when it comes to guest experience.

You must have a very strong affiliation with the island and its culture as the resort always aims to share Bonaire's culture with the resort guests through information, activities and resort events.

You must have strong communicational skills in English and preferably in Papiamentu, respond to emails, correspond with Divi Resorts, flag arrivals, assign guest rooms, make guest reservations, able to work at the front desk when needed, setup special guest programs and welcome groups.

You will always look for the most efficient and effective way of working and are always there to greet and assist your colleagues and represent the resort during resort events.

Previous experience in a resort is preferred but not a must. Personality and enthusiasm are more important for this role. There are multiple opportunities for growth as this position lends itself very well to career growth. Evidence of solid references is required.

If you recognize yourself in this position and have the right qualifications, please submit your application letter and resume to Human Resources department by email at hr@diviflamingo.com.

Divi Flamingo Beach Resort & Casino Bonaire